



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
March 1st, 2013

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on the 1st, day of March, 2013 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioner Ronald Wertz and County Clerk Margaret Pollmann. Commissioner Paul Nichols was absent. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Notice of this meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member McDonald moved to approve the consent calendar consisting of the following items: 1. Approval of March 1st, 2013 agenda; 2. Approval of the February 19th, 2013 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz and McDonald. Nichols, Absent. Motion carried.

Member McDonald moved to approve the following claims. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz and McDonald. Nichols, Absent. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$ 4,711.28
Ameritas Life Ins., Co., retirement -----	\$ 711.63
Barnetts Do It Center, supply -----	\$ 2.79
Bison Dental, inmate care -----	\$ 183.00
Capital Business Systems, lease -----	\$ 129.00
Barry Corder, mileage -----	\$ 35.03
Dr. Drain Rescue, bldg. repair -----	\$ 106.00
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,522.20
Great Plains Comm., service -----	\$ 1,033.67
Hitch & Hay Public Transit, budgeted funds -----	\$ 6,000.00
Lynn Peavey Co., blood alcohol test kits -----	\$ 63.84
Midwest Mailing Solutions, supply -----	\$ 253.00
MIPS, Inc., supply -----	\$ 15.30
NE Dept. Rev., state tax -----	\$ 172.74
Orscheln Farm & Home, supply -----	\$ 11.16
Samway Floor Covering & Furniture, carpet & installation -----	\$ 2,632.78
Scoop Media, publications -----	\$ 1,054.10
SW Fertilizer, propane -----	\$ 1,827.00
SW Public Power, utility -----	\$ 35.34
Top Office Products, supply/lease -----	\$ 697.80
Verizon Business, service -----	\$ 301.17
Walmart, supply -----	\$ 1,109.02



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Ryan Wilcox, public defender ----- \$ 1,479.83

ROAD FUND:

Road Fund Payroll ----- \$ 5,550.28
Ameritas Life Ins., retirement ----- \$ 782.01
Barnett's Do It Center, bldg. repair ----- \$ 9.98
Phillip Dixon, hwy. supt. ----- \$ 650.00
Roy Edmundson, CDL license fee ----- \$ 57.50
Fairbanks International, repair ----- \$ 263.60
Farmers State Bank, FICA/OAIS/Fed. ----- \$ 1,469.09
Great Plains Comm., service ----- \$ 169.80
McCook Glass & Mirror, repair ----- \$ 24.50
Michael Todd & Co., same ----- \$ 51.35
NE Dept. Rev., state tax ----- \$ 150.73
Orscheln Farm & Home, supply ----- \$ 16.57
Plains Equipment Group, repair ----- \$ 112.28
Richards Gravel Pit, gravel ----- \$ 2,821.50
SW Fertilizer, propane ----- \$ 841.00
Tri-State Toxicology, employment drug test ----- \$ 27.00
Village of Stratton, utility ----- \$ 144.34
Walmart, supply ----- \$ 87.32

RELIEF FUND:

Carpenter Breland Funeral Home, pauper burial ----- \$ 794.50
Central NE Cremation & Mortuary, same ----- \$ 400.00

NOXIOUS WEED FUND:

Weed Fund Payroll ----- \$ 868.05
Ameritas Life Ins., retirement ----- \$ 123.03
CCC-Campus Accounts, registration ----- \$ 175.00
Farmers State Bank, FICA/OASI/Fed. ----- \$ 237.18
Great Plains Comm., service ----- \$ 51.30
NE Dept. Rev., state tax ----- \$ 22.82
Ramada Inn Kearney, lodging ----- \$ 186.00

911 EMERGENCY SERVICES FUND:

Great Plains Comm., service ----- \$ 612.48

Member McDonald offered Resolution #13-5 and moved for its' adoption. Member Wertz seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz and McDonald. Member Nichols, absent. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 13-5 (Hitchcock County Direct Deposit)

WHEREAS the County of Hitchcock, Nebraska, is a political subdivision of the State of Nebraska; and



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WHEREAS, the Hitchcock County Board of Commissioners, having considered payroll options including direct deposit, has determined that it would be in the best interest of the County and its employees to implement direct deposit of payroll;

WHEREAS, the current policy handbook states in pertinent part that “payroll checks will be available for pick up at the County Clerk’s office at 3:00 P.M. on the Wednesday following the regular meeting days of the first and third Monday of each month” and “if the regular meeting is held on Tuesday, due to the regularly scheduled meeting date falling on a holiday, the payroll checks will be available for pickup at 1:00 P.M. on the Thursday following said meeting.”

THEREFORE BE IT RESOLVED by the Hitchcock County Board of Commissioners that wages will be paid to all hourly and salaried employees by direct deposit to a bank account designated by each employee. Accordingly, each employee shall complete and sign a *Credit Authorization (to Single Account)* form. Said authorization shall be confidential and shall be maintained in the employee’s personnel file. Upon approval of payroll claims at regularly scheduled Commissioner meetings, payroll funds will be transmitted to Farmers State Bank on the next business day following said regular meeting, and will be available in employees’ designated accounts by bank regulation within 48 hours. A check stub will be provided to each employee following the direct deposit transaction.

This policy will go into effect on April 1, 2013.

PASSED AND APPROVED this 1st day of March, 2013.

Voting for the motion: Wertz and McDonald

Voting against the motion: None

Abstaining: None

Absent: Nichols

BOARD OF COUNTY COMMISSIONERS OF
HITCHCOCK COUNTY, NEBRASKA

Scott McDonald, Chairman

ATTEST:

Margaret Pollmann, County Clerk

Attorney Garner joined the meeting and provided an update on Department of Revenue Property Assessment billing for the fourth quarter ending June 30, 2012. The board acknowledged receipt of a letter from Ruth A. Sorensen, Property Tax Administrator dated 2-25-13 replying to the boards request for public records pursuant to NEB. REV. STAT. §84-712. Said request was for detailed invoices, records and documentation from 2008 to 2012 for the services rendered to all state assumed counties. Ms. Sorensen advised that the estimated cost would be at least \$10,000. Assessor McDonald joined the meeting and provided information regarding homestead exemption funds to be received from the state. Treasurer Cook joined the meeting and advised that homestead exemption funds are received monthly for 6 months and is then prorated amongst the various taxing entities. Attorney Garner advised as to his recent telephone conversation with Doug Ewald Tax Commissioner, Nebraska Department of Revenue wherein Mr. Ewald stated that if Hitchcock County does not pay the 4th quarter billing, homestead exemption funds would be withheld. Discussion was held on how to proceed including modifying the public records request.



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Attorney Garner informed the board that he had contacted crime stoppers to seek their assistance in addressing vandalism to county road signs. The board will attempt to have someone from crime stoppers available at the March 18th, 2013 meeting.

Attorney Garner advised the board that the three consultant firms, JEO Consulting Group, Inc., Hanna:Keelan Associates, P.C. Community Planning & Research, and Olsson Associates. that had submitted bid proposals for updating the Hazard Mitigation Plan(s) for Hitchcock, Hayes, Frontier and Middle Republican NRD were interviewed on Tuesday, February 26th. Emergency Manager Pat Gerdes will meet with the board on March 18th at 10:00 a.m. in relation to this matter.

The Treasurer was in receipt of \$1.00 from Vonage Tax Account for 911 surcharges, credited to the 911 Emergency Services Fund; \$138.02 from Farmers Coop for patronage dividends, \$82.81 credited to Road Fund and \$55.21 credited to General Fund; \$159.69 from Central Crude for oil production and \$750 from State of Nebraska for Auto Mark reimbursement, both credited to the General Fund.

Member McDonald moved to adjourn and to meet for the next regular meeting on Monday, March 18th, 2013 at 9:00 a.m. Member Wertz seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz and McDonald. Nichols, Absent. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk